

DIOCESE OF OAKLAND

Process and Criteria for Awarding the Diocesan Medal of Merit

[Approved March 3, 2005]

Process (30 day notice required)

1. Suggestions for those to receive the Diocesan Medal of Merit are sent to the Chancellor, who will make the decision with the advise of the Medal of Merit Committee.
2. The person nominating a candidate for the Medal of Merit should submit, in writing, a brief rationale for the nomination.
3. The Chancellor or a member of the Medal of Merit Committee will seek an endorsement by the pastor or religious superior of the nominee before making a final decision.
4. Once the decision has been made to award the Medal of Merit, the Chancellor will inform the Office of the Bishop, so that the medal can be ordered and an accompanying certificate prepared.
5. The Chancellor will inform the pastor or religious superior of the awardee and will determine on what occasion the Medal of Merit will be awarded.
6. Information regarding the award and the awardee will be forwarded to the Catholic Voice.

Criteria

1. The Diocesan Medal of Merit is given to those laity, religious or clergy who have performed extraordinary service to the Diocese of Oakland.
2. The service can be on the parish or diocesan level.
3. The service is normally for a period of at least 20 years, but the Medal of Merit Committee can make exceptions.
4. The recipient should be known for her/his faithfulness to the Church.