Position: Groundskeeper

Job description

The Groundskeeper is responsible for maintaining the outdoor areas safe, clean, and attractive. Duties include planting flowers and plants when directed, trimming of shrubbery, pruning and communicating with the Pastor and other duties as assigned.

Job Responsibilities (include the following but are not limited to the job specified):

- Follow all safety guidelines for the operation of equipment and chemicals
- Raking and blowing leaves as needed
- Perform regular weeding, pruning and trimming duties as needed
- Regular custodial work such as removing of debris on walkways and disposing of it in the proper containers.
- Be aware of and operate within OSHA (Occupational Safety & Health Act) standards and Oakland Diocese safety policies at all times.

Qualifications:

- Ability to pass a background check
- Work experience preferred
- Able to operate a variety of equipment and tools
- Able to lift 20-30 pounds
- Ability to work outdoors in a variety of temperatures
- Ability to understand verbal directions and closely execute with minimal supervision
- Reliable transportation to work location

This is a part-time position, 5 hours/week.

Classification is S-2 with a starting salary of $18/hr.

Please submit letter of intent and resume to St.Callistus@sbcglobal.net