

Sample Annual Stewardship Plan

Month/Day	Activity	Person Responsible
January 6	Evaluation of Renewal Weekend	David/Trish
January 13	Article in Parish Newsletter	Judy
January 20	Check to see if volunteers are contacted	Phyllis/Becky
January 27	Stewardship Committee Meeting 7:30	Emily/ Fr. Simon
February 4	Order Stewardship Materials for bookrack	Marcelle
February 6	Commissioning of Volunteers	Liturgy Commission
February 13	Question and answer in the Bulletin	Bernadette
February 24	Stewardship Committee Meeting 7:30	Emily/Fr. Simon
March 6	Welcome breakfast for newcomers	Stewardship Committee
March 13	Article in Parish Newsletter	Judy
March 24	Stewardship Committee Meeting 7:30	Emily/Fr. Simon
March 24	Plan Stewardship Appreciation Dinner	Stewardship Committee
April 7	Mail invitations to Stewardship Dinner	Susan
April 21	Stewardship Committee Meeting 7:30	Emily/Fr. Simon
April 29	Stewardship Appreciation Dinner 7:00	Stewardship Committee
May 15	Question and Answer in Bulletin	Bernadette
May 24	Article in Newsletter	Judy
May 25	Evaluation of Entire Stewardship Program	Carol
June 9-30	Revise Time and Talent Booklet	Susan/Greg/Trish
July	Take a rest!	Everyone!
August 14-15	Begin planning Renewal Weekend	Stewardship Committee
August 20	Article in Newsletter	Judy
August 21	Stewardship Literature in Bookrack	Marcelle

September 1	Stewardship Bulletin Board up	Trisha/Becky
September 10-11	Plan Ministry Fair	Greg/Trisha
September 12-15	Announce children's essay contest	Phyllis
September 22	Stewardship Committee Meeting 7:30	Emily/Fr. Simon
September 25	Children's stewardship in Rel. Ed. Classes	Carol
October 7	Renewal materials to printer	Carol
October 18	Article in newsletter re: Renewal weekend	Judy
October 17-18	Recruit Lay Witness Presenters	Bob/Phyllis
October 29	Train Lay Witnesses	Trisha/Becky
November 1-4	Prepare mailing for renewal	Cassie
November 6	Article in Bulletin	Fr. Simon
November 7-8	Put up Stewardship Banners	Fr. Simon
November 12-13	Renewal Weekend All-masses	Fr. Simon and Committee
November 15	Mail Brochure and commitment card	Stewardship Committee
November 20	Commitment Sunday	Fr. Simon
December 5	Send Thank you cards	David/Susan
December 12	Thank you in the bulletin	Bernadette