



DIOCESE OF OAKLAND

CONFIRMATION 2019 LITURGY PLANNING FORM

Use the TAB key to navigate through the form to complete pages 1 & 2 ONLY.

Page 3 is for internal Chancery use. Thank you!.

| | | | |
|------------------------|-------|----------------------------------|-------|
| Name of Parish: | _____ | Date of Event (MM/DD/YY): | _____ |
| Address: | _____ | Time of Event(HH:MM): | _____ |
| City: | _____ | | |
| Contact Name: | _____ | Contact Position: | _____ |
| Contact email: | _____ | Contact Phone: | _____ |

Parking for Celebrant: *(please describe where):* _____

Concelebrants:
(list names if known/otherwise just a #) _____

Deacons of the Mass:
(parish-provided) 1. _____ 2. _____

Number of Altar Servers: _____ *4 min.; 5 min if incense is used; max 6)*

Language(s) to be used: _____ **If Other, specify:** _____

Mass to be Celebrated: _____ **If Other, specify:** _____

Vestment Color: _____ **Vesting place for Celebrant:** _____

(Bishop brings his own; VG wears parish's vestments)

INTRODUCTORY RITES

Pre-Mass Activity? _____ **IF "yes, describe:** _____

Incense? _____ **Musical Prelude:** _____
(requires a n additional "qualified" server to serve as Thurifer)

Confirmandi Procession: _____ *Confirmandi may either be in place in pews before Mass -or-process in during a musical prelude 10 mins. before Mass start time.*

LITURGY OF THE WORD *The Readings will be confirmed with you through the Office of Worship.*

*On Sundays/Solemnities, the Readings assigned in the Lectionary for that proper day are to be used.
Otherwise, when using the Ritual Mass for Confirmation, the Readings are:
1st: Isaiah 61:1-3abcd, 6ab,8c-9; Psalm 96; 2nd: Romans 8:14-17; Gospel: John 14: 23-26
The Responsorial Psalm should be sung at the Ambo or another suitable place. The Gospel Acclamation MUST be sung.*

| | | | |
|----------------------------|-------|------------------------|-------|
| First Reading: | _____ | Language: | _____ |
| Responsorial Psalm: | _____ | How proclaimed: | _____ |
| Second Reading: | _____ | Language: | _____ |
| Gospel: | _____ | Proclaimed by: | _____ |

Please proceed to page -2- to complete the form.

RITE OF CONFIRMATION

of Confirmandi: _____

Presentation of

Candidates as a group by: _____

Please use the provided Diocesan form for the Presentation

The Laying on of Hands is always done with the Celebrant alone extending hands over the candidates as a group.

Anointing with Chrism

(language preference): _____

Anointing with Chrism

(procession style): _____

Note: during the Anointing, no sung hymns should be sung. Reverent silence or soft instrumental music may be used; However, the volume of the music should not interfere with the celebration of the Sacrament.

Intercessions: _____

* Need 1/2 lemon and 1 piece of bread for Washing of Hands

Intercessions are normally read by the Deacon or by a lector and should be taken from the Rite of Confirmation.

LITURGY OF THE EUCHARIST

The Propers of the Mass (Sanctus, Mem. Accl., Amen, Breaking of the Bread) should be sung and the music chosen according to the Liturgical norms.

Communion under both kinds? (Norm is YES) _____

Normally there should be (2) chalices per (1) plate.

CONCLUDING RITES

Brief Announcements (by the Pastor, or Reader, or other)? _____

Other Blessings/Presentations/etc. (specify)?: _____

(Confirmati may process out AFTER the Celebrant or may stay in place until the singing has finished.)

Post-Mass Reception/Photos/etc. (specify): _____

(time permitting according to the Celebrant's schedule)

MUSIC FOR THE CELEBRATION

Please have the Director of Music complete the following.

IF this information is not available at time of submittal, it may be submitted separately at a later date before the Event.

Processional Hymn Name : _____

Kyrie: _____

Penitential Act: _____

Gloria: _____ *use of GLORIA per GIRM #53 (NOT to be used for Sprinkling Rite)*

Preparation of the Altar and Gifts Hymn Name: _____

The Propers of the Mass (Sanctus, Mem. Accl., Amen, Breaking of the Bread) should be sung and the music chosen according to the Liturgical norms.

Name of Communion Hymn: _____

Hymn of Praise/Post-Communion Hymn (Yes/No?): _____

Meditation Hymns should be sung as part of Communion as the Procession is finishing and the Altar is being cleaned, and not as a separate piece after Communion has finished.

Recessional Hymn: _____

When completed, click on the ICON to the right. Your email program should open up a new email with this form attached. Simply hit SEND to send. IF a new window does not automatically pop up, then please save this form on your computer, open up a new email through your email program, attach this form to that email, and send it to confirmation@oakdiocese.org. Thank you!



DIOCESE OF OAKLAND

CONFIRMATION 2018 EXECUTIVE SUMMARY

Date Form received: _____

FOR INTERNAL CHANCERY USE ONLY
to be completed by Chancery Staff

| | |
|------------------------------|--------------------------------|
| Name of Parish/Group: _____ | Date of Mass (MM/DD/YY): _____ |
| Location Address: _____ | Time of Mass: (HH:MM): _____ |
| Location City: _____ | MC assigned: _____ |
| Parking for Celebrant: _____ | |
| Driving Status: _____ | |

| | |
|------------------------------|------------------------------------|
| # of Confirmandi: _____ | |
| Language(s): _____ | If Other, specify: _____ |
| Mass to be Celebrated: _____ | If Other, specify: _____ |
| Vestment Color: _____ | Vesting place for Celebrant: _____ |

| | |
|---------------------------|-----------------------|
| First Reading: _____ | Language: _____ |
| Responsorial Psalm: _____ | How proclaimed: _____ |
| Second Reading: _____ | Language: _____ |
| Gospel: _____ | Proclaimed by: _____ |

Brief Announcements (by the Pastor, or Reader, or other)? _____

Other Blessings/Presentations/etc. (specify)? _____

Post-Mass Reception/Photos: _____

Notes for Celebrant: