



The Weekly

Jan. 7, 2019

A Chancery publication for the employees, parish staff, clergy and religious of the Diocese of Oakland. Please consider using the texts below to promote these events and programs in parishes.

To submit announcements to *The Weekly*, [click here](#).

CHANCERY NEWS

Liturgical Observances for Diocese of Oakland

Attached you will find the [2019 Liturgical Observances for the Diocese of Oakland](#), which includes the holy days of obligation and other important liturgical celebrations for our Diocese.

EVENTS & ACADEMIC PROGRAMS

NEW St. Joan of Arc presents the **Seventh GIFT (Growing in Faith Together) Speaker Series**, with 20 faith enriching workshops in two weeks. The series includes two keynote workshops each week, featuring:

JUSTICE KEYNOTE: Fr. Tom Smolich, SJ: Refugees, The Church and Our Response
Tuesday, Jan. 15, 7-8:30 p.m.

MERCY KEYNOTE: Fr. Mark Wiesner: God's Mercy: What? How? Where?
Thursday, Jan. 17, 7-8:30 p.m.

DIOCESAN KEYNOTE: Fr. Jayson Landeza and Stephen Wilcox (Chancellor of the Oakland Diocese)- The Ongoing Clerical Abuse Crisis in the Catholic Church
Tuesday, Jan. 22, 7-8:30 p.m.

SCRIPTURE KEYNOTE: Fr. Ray Sacca: The Gospel of John
Thursday, Jan. 24

To register for the series, go to [GIFT](#) or contact Rosemarie McKenney at 925-830-0600, x248 or rmckenney@sjasr.org.

Enjoy a **pasta dinner at San Damiano Retreat Center**, 710 Highland Drive, Danville, on Jan. 20, 4:30 p.m. Cost is \$20/adults and \$10/children under age 13. Please reserve at www.sandamiano.org or 925-837-9141 x315.

NEW St. Joan of Arc Parish will hold its **Alpha Film Series** "Information Luncheon" on Jan. 27, 1:15 p.m. The Alpha Film series is way to engage with the basic of Christian faith. The series features interviews with world-renowned scientists and cultural figures that discuss their views on the relevance of faith. Whether you're searching or are on the faith journey, Alpha is open to everyone. The Alpha series begins on Sunday, Feb. 3 and will continue on successive Sundays

through Sunday, April 7, with a special Saturday session on March 9. To register, please contact: rmckenney@sjasr.org.

NEW “You Too Go into My Vineyard – The role of the Laity in the Church Today” is the topic of a two-day convocation of the College of Fellows for the Dominican School of Philosophy and Theology. Speakers include Bishop Jaime Soto of Sacramento, Bill Cox, president and CEO of the Alliance of Catholic Health Care, Ned Dolejsi, past executive director of the California Catholic Conference, and JD Flynn, chief editor of Catholic News Agency. The convocation will be livestreamed. More information is available at <https://www.dspt.edu/convocation2019>.

RETREATS and LITURGIES

San Damiano Retreat Center, 710 Highland Dr., 925-837-9141, ext. 315
katerik@sandamiano.org, SanDamiano.org offers the following retreats:

Jan. 11-13 The Divine Embrace (Silent Directed Retreat) with Fr. Rusty Shaughnessy OFM & Spiritual Direction Team

Jan. 11-13 “Charting a New Course with Purpose & Meaning,” a trauma recovery retreat led by Tom Gorham and the staff from Options Recovery

Jan. 25-27: “Can a Franciscan Be Angry? Spiritual Practice & Emotional Range in the Franciscan Tradition,” Darleen Pryds, PhD

Feb. 8-10: Marriage: A Transforming Friendship (Married Couples Retreat)
Fr. Rusty Shaughnessy and Karla & Richard Obernesser

Taizé - Prayer around the Cross will be offered from 8-9 p.m. on Jan. 18, Feb. 15, March 15, and May 17 at the Dominican Sisters of Mission San Jose Chapel, 43326 Mission Circle, Fremont. For more information call 510.657.2468.

37th Annual African American Celebration Series will be held Jan. 19-Feb. 17 at St. Columba Catholic Church, 6401 San Pablo Ave, Oakland. Our theme this year is “Called to Follow...Called to Worship...Called to Lead.” Come and celebrate with us at one of our liturgies: Saturday 4 p.m., Sunday 8 a.m. or 10:30 a.m. We have an esteemed line-up of speakers:

Dr. Toinette Eugene – PhD in Religion and Society (Jan 19/20)

Fr. Kwame Assenyoh – The Catholic Community of Pleasanton (Jan 26/27)

Dr. C. Vanessa White – Catholic Theological Union (Feb 02/03)

Fr. Bryan Massingale – Fordham University (Feb 09/10)

Rev. Michael-Ray Mathews – Deputy Director at Faith in Action formerly PICO California (Feb 16/17)

We welcome you to share in the M. Roger Holland Experience Gospel Choir workshop Wednesday, Feb. 13 to Friday, Feb. 15, 7-9 p.m. each evening; Saturday, Feb. 16 from 9:30 a.m. to 12:15 p.m., followed by lunch in the parish hall; and the multi-congregation Gospel Choir performance on Sunday, Feb. 17 at 10:30 a.m. Mass. For more information regarding this celebration, please contact the church office at (510) 654-7600.

JOB OPENINGS

Treasurer's assistant, Franciscan Friars, Oakland

Franciscan Friars of Ca in Oakland is looking for a part-time assistant to work three to four days, 16-20 hours a week. Hours are flexible which makes this job perfect for a college student, or someone just looking for part time work. Duties include but not limited to: Data entry and maintaining data base, producing monthly billing, faxing and light mail correspondence, filing, and other miscellaneous duties. Will train but must know basic typing and computer skills. Some knowledge in Microsoft Word and Excel. Starting pay \$17.00/hour. For more information please call Reyna Piña-Lupian at (510) 536 3722 x106.

Communication Specialist, Holy Spirit, Fremont

Holy Spirit Fremont has an opening for a Communication Specialist. The position oversees development of the weekly parish bulletin, process of information through parish website and APP as well as print ads and social media posting and advertising. Coordinates major fundraising campaigns. Ideal candidate will be experienced in organizing work flow, a good knowledge of Microsoft Office and MS Publisher software, and the creative talent to develop attractive, interesting visual content. This is a full-time position classified as M-2. For a complete job description and to submit applications please email Jeff Van der Sluis at jeff@holyspiritfremont.org. **Application deadline is Jan. 7, 2019.**

Principal, St. Francis of Assisi Catholic School, Concord

St. Francis of Assisi Catholic School is a K through 8th grade school located in the city of Concord in Alameda County serving the cities of Concord, Pleasant Hill and surrounding cities. St. Francis of Assisi School enrolls 270 students with a maximum capacity of 370 students, with a professional staff of 30 and is fully accredited by WCEA/WASC with before and after school Extended Care. Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The school serves a diverse community; Spanish-speaking skills and familiarity with Hispanic culture would be very helpful. The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity, and academic program are a must. St. Francis of Assisi School has supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement.

Send Letter of Intent and Application by Jan. 31, 2019 to:

Gloria Espinoza at gespinoza@oakdiocese.org or mail to:

Department of Human Resources

Diocese of Oakland

2121 Harrison Street, Suite 100

Oakland, CA 94612

510-893-4711

Principal, St. Joseph Elementary, Alameda

Saint Joseph Elementary School, a TK through Eighth Grade Catholic elementary school, who prides itself on educating the whole child, is located in the city of Alameda in Alameda County serving the cities of Alameda and the San Francisco Bay Area. Saint Joseph Elementary School enrolls 252 students with a maximum capacity of 320 students, employs a professional staff of 26 and is a fully accredited school by the WCEA/WASC. Saint Joseph Elementary School houses a before and after school Extended Care Program along with a strong after school enrichment offering. The school serves a diverse community that celebrates many different ethnicities. Saint Joseph Elementary School works closely with Saint Joseph Notre Dame High School and resides on the same campus. Candidates for principal must be active practicing Catholics, who possess a California Teaching Credential and a California Administrative Credential or are enrolled in an Administrative Credential Program, as well as have at least five years of experience, as an administrator or a teacher, in a Catholic school. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The successful candidate is expected to be an active member of the parish staff and a strong partner to the high school principal. Candidate must demonstrate excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity and a rigorous academic program. Saint Joseph Elementary School is a community supported by the Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement. **Send Letter of Intent and**

Application by January 31, 2019 to:

Gloria Espinoza at gespinoza@oakdiocese.org ,
Department of Human Resources
Diocese of Oakland
2121 Harrison Street, Suite 100
Oakland, CA 94612
510-893-4711

Principal, Corpus Christi Catholic School, Piedmont

Corpus Christi School is a K through 8th parish school located in the city of Piedmont in Alameda County serving the cities of Oakland and Piedmont. Corpus Christi School enrolls 260 students with a maximum capacity of 280 students, with a professional staff of 20 and is fully accredited by WCEA/WASC and offers an after school Extended Care Program. Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The school serves a diverse community, therefore cultural sensitivity is helpful. The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic Identity, and rigorous academic program are a must. Corpus Christi School has supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and

Short-Term Disability Insurance, and Retirement. **Send Letter of Intent and Application by January 25, 2019**, to: Gloria Espinoza at gespinoza@oakdiocese.org or mail to:
Department of Human Resources
Diocese of Oakland
2121 Harrison Street, Suite 100
Oakland, CA 94612
510-893-4711

Pianist, St. Raymond of Peñafort, Dublin

The St. Raymond of Peñafort parish in Dublin has an opening for a pianist at up to three weekend Masses, and possibly some weekly rehearsals. Applicants should be proficient in classical and contemporary musical styles, be experienced in playing Catholic Masses, and possess good sight reading skills. Familiarity with organ manual technique and registrations will also be helpful. Compensation will be made per event and in accordance with Liturgical Musician pay scales set by the Diocese of Oakland. Please contact Rob Lappa, Director of Music, at 925.574.7447 or rlappa@st-raymond-dublin.org for more information.

Maintenance Support Staff, St. Bonaventure, Concord

St. Bonaventure Parish is looking to hire a part-time Maintenance Support Staff person. This is a 16-24 hour a week position, 2-3 days a week including nights and weekends. The responsibilities include routine custodial work and event set-up and clean-up. This is a S-4 classification. For more information and a full job description visit: <https://www.stbonaventure.net/director-childrenaposs-faith-formation> or contact Christa Fairfield cfairfield@stbonaventure.net.

Food Server, San Damiano Retreat, Danville

San Damiano Retreat in Danville is hiring a food server for up to 24 hours per week for the evening shift. Pay is \$12.50/hour. For more information and to apply, please call Janet Gardner at 925-837-9141 x 306.

Bookkeeper, Corpus Christi School, Piedmont

Corpus Christi School is searching for a Bookkeeper responsible to the principal for accurate operation of the main bookkeeping duties for the school including related reports and responsibilities as required by the school, diocese, and government agencies. In the absence of the secretary the bookkeeper will answer the phone, give information as appropriate, and administer first aid when necessary. The bookkeeper is a support to the secretary in areas that are needed with the approval of the principal. Qualifications: Minimum of 5 years finance/accounting experience and experience with non-profit financial accounting; Experience forecasting, creating, and working within budgets; Ability to collaborate and communicate transparently with colleagues, principal, pastor and school community parents; Excellent written and oral communication skills; High level of personal and professional integrity and trustworthiness with a strong work ethic and the ability to work independently with minimal direction; Advanced computer skills with particular knowledge in advanced applications, e.g. Microsoft Word, Excel, QuickBooks, Peachtree or other accounting software and knowledge of Google applications.

This is a year-round (12 months) non-exempt, part-time position of 25-30hrs per week. Salary is competitive and commensurate with experience and includes benefits. Click here for a complete

job description. Please submit resume and cover letter to Katie Murphy, Principal, Corpus Christi School, Piedmont, at kmurphy@csdo.org. Position open until filled.

Cook/Cleaner, Our Lady of Grace Parish, Castro Valley

Our Lady of Grace Parish is seeking a part-time cook and housekeeper, S-2 classification for the Rectory. It is a 10-12 hours, 2 days/week position. For more information and application, please contact the parish office at 510.537.0806.

Catholic Funeral and Cemetery Services (CFCS)

Catholic Funeral and Cemetery Services (CFCS) is seeking Managers, Sales Associates (Family Service Advisors), Funeral Directors (Family Service Directors), Funeral Assistants, Preparation Employees and Administrative Assistants. View all current openings:

<http://www.cfcsoakland.org/about-us/job-opportunities/>. If you, or someone you know, might be interested, please contact Bill Clark for more information -- bclark@thinkhr.com.



2121 Harrison Street, Oakland, CA 94612 www.catholicvoiceoakland.org

Camille Tompkins, Advertising Manager (510) 419-1081 email:

ctompkins@oakdiocese.org

2019 PUBLISHING CALENDAR AND DEADLINES

Publication Date	Deadline	Advertising Section/Theme
January 7 January 21	(December 12) (January 9)	Senior Living & Resources Catholic Schools Week
February 4 February 18	(January 23) (January 30)	Weddings & Anniversaries/Walk for Life Pilgrimages & Retreats
March 4 March 18	(February 20) (March 6)	Summer Camps, Schools & Activities Senior Living
April 8 April 29	(March 27) (April 17)	Holy Week & Easter Liturgies Summer Camps & Schools/CYO Wrap Up
May 13 May 27	(May 1) (May 15)	Catholic Volunteers Tribute General News
June 10 June 24	(May 29) (June 12)	Graduation Tributes Senior Living & Resources/CYO Wrap Up
July 8* August 12*	(June 26) (July 31)	Religious Jubilarians Celebrations/Vocation Religious Jubilarians Celebrations
September 2 September 16	(August 21) (September 4)	Fall Festivals/College Information Guide Catholic High Schools Information Guide
October 7 October 21 Retreats/Pilgrimages	(September 25) (October 9)	Elementary School Guide/Respect Life National Vocations Awareness Week/
November 11 November 25	(October 30) (November 13)	Senior Living & Resources/Holiday Guide Gift of Giving/General News
December 16*	(December 4)	Christmas Liturgies

*The Catholic Voice– Publication theme subject to change – only one publication in July, August & December