



# The Weekly

Jan. 14, 2019

A Chancery publication for the employees, parish staff, clergy and religious of the Diocese of Oakland. Please consider using the texts below to promote these events and programs in parishes.

To submit announcements to *The Weekly*, [click here](#).

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## CHANCERY NEWS

### **NEW** National March for Life

The [National Prayer Vigil for Life](#) will be held from Thursday afternoon, Jan. 17 to Friday morning, Jan. 18, at the Basilica of the National Shrine of the Immaculate Conception. Over 20,000 pilgrims from around the nation will gather at the Shrine to pray for an end to abortion before the annual March for Life, taking place the following day. Those unable to go in person to Washington, D.C. to participate are encouraged to join in prayer for [9 Days for Life](#), Jan. 14-22.

### **NEW** Mandated Salary Guidelines

The 2019 Mandated Salary Guidelines for Parishes was sent to all parishes last week and is also accessible on the website. The document was updated to reflect the 4.3% COLA increase for 2019. If you have any questions please contact Human Resources at 510-267-8363 or [gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org). Thank you for your patience!

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## EVENTS, CONCERTS & ACADEMIC PROGRAMS

St. Joan of Arc presents the **Seventh GIFT (Growing in Faith Together) Speaker Series**, with 20 faith enriching workshops in two weeks. The series includes two keynote workshops each week, featuring:

JUSTICE KEYNOTE: Fr. Tom Smolich, SJ: Refugees, The Church and Our Response  
Tuesday, Jan. 15, 7-8:30 p.m.

MERCY KEYNOTE: Fr. Mark Wiesner: God's Mercy: What? How? Where?  
Thursday, Jan. 17, 7-8:30 p.m.

DIOCESAN KEYNOTE: Fr. Jayson Landeza and Stephen Wilcox (Chancellor of the Oakland Diocese)- The Ongoing Clerical Abuse Crisis in the Catholic Church  
Tuesday, Jan. 22, 7-8:30 p.m.

SCRIPTURE KEYNOTE: Fr. Ray Sacca: The Gospel of John  
Thursday, Jan. 24

To register for the series, go to [GIFT](#) or contact Rosemarie McKenney at 925-830-0600, x248 or [rmckenney@sjasr.org](mailto:rmckenney@sjasr.org).

**NEW!** **Ecumenical Choir Concert Benefit for Paradise Churches** will be held Jan. 19, 2-4 p.m. at St. Bonaventure, 5562 Clayton Road, Concord. All funds collected will go directly to help St. Thomas More Catholic Church and Paradise United Methodist Church, both heavily damaged in the fire. Please join us! For more information, contact Anthony Arteaga at [aarteaga@stbonaventure.net](mailto:aarteaga@stbonaventure.net) or 925-672-5800.

**NEW!** **Boundless Compassion – Creating a Way of Life**, a seven-week personal transformation process for developing and deepening compassion, will begin Jan. 29, 10 a.m. to noon. \$10 per session. Group size is limited, so register early. Register early. The event will be held at the Dominican Sisters Motherhouse, 43326 Mission Circle (entrance off Mission Tierra) Fremont. Register by Jan. 25 at <http://bit.ly/2019Boundless> or call 510-933-6360.

Enjoy a **pasta dinner at San Damiano Retreat Center**, 710 Highland Drive, Danville, on Jan. 20, 4:30 p.m. Cost is \$20/adults and \$10/children under age 13. Please reserve at [www.sandamiano.org](http://www.sandamiano.org) or 925-837-9141 x315.

St. Joan of Arc Parish will hold its **Alpha Film Series** “Information Luncheon” on Jan. 27, 1:15 p.m. The Alpha Film series is way to engage with the basic of Christian faith. The series features interviews with world-renowned scientists and cultural figures that discuss their views on the relevance of faith. Whether you’re searching or are on the faith journey, Alpha is open to everyone. The Alpha series begins on Sunday, Feb. 3 and will continue on successive Sundays through Sunday, April 7, with a special Saturday session on March 9. To register, please contact: [rmckenney@sjasr.org](mailto:rmckenney@sjasr.org).

“**You Too Go into My Vineyard – The role of the Laity in the Church Today**” is the topic of a two-day convocation of the College of Fellows for the Dominican School of Philosophy and Theology. Speakers include Bishop Jaime Soto of Sacramento, Bill Cox, president and CEO of the Alliance of Catholic Health Care, Ned Dolejsi, past executive director of the California Catholic Conference, and JD Flynn, chief editor of Catholic News Agency. The convocation will be livestreamed. More information is available at <https://www.dspt.edu/convocation2019>.

**NEW!** Esperanza y Sanación después de aborto: **El viñedo de Raquel** los invita el 1 de marzo al 3 de marzo, 2019. El retiro es un lugar especial para renovar y redimir corazones rotos por la pérdida de un niño por aborto. El viñedo de Raquel es para mujeres y hombres que tienen dolor por la pérdida y quienes buscan la sanación. Llámenos para obtener más información. Póngase en contacto con Gloria por teléfono al 510.485.2574 o por correo electrónico en [AftertheChoice@OakDioAdmin.org](mailto:AftertheChoice@OakDioAdmin.org). Todas las llamadas y los contactos son estrictamente confidenciales.

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## RETREATS and LITURGIES

**San Damiano Retreat Center**, 710 Highland Dr., 925-837-9141, ext. 315  
[katerik@sandamiano.org](mailto:katerik@sandamiano.org), [Sandamiano.org](http://Sandamiano.org) offers the following retreats:

Jan. 25-27: “Can a Franciscan Be Angry? Spiritual Practice & Emotional Range in the Franciscan Tradition,” Darleen Pryds, PhD

**NEW!** Feb. 8: Everyday Mysticism: Teilhard & the Gospels , with Marie Noonan Sabin, PhD

Feb. 8-10: Marriage: A Transforming Friendship (Married Couples Retreat)

Fr. Rusty Shaughnessy and Karla & Richard Obernesser

**NEW!** Feb. 12 and following second Tuesdays of the month: Circle of Compassion with Kathy Miranda

**NEW!** The **monthly Holy Hour for Priests** will be Jan. 18, 10:30 a.m. at St. Margaret Mary, 1219 Excelsior Avenue, Oakland. All priests are welcome. Holy Hour is held on the third Friday of the month as a service to priests by the Prelature of Opus Dei, except during the summer months. The Sacrament of Reconciliation heard by a priest of Opus Dei is available during Holy Hour and a luncheon hosted by St. Margaret Mary Parish follows.

**Taizé - Prayer around the Cross** will be offered from 8-9 p.m. on Jan. 18, Feb. 15, March 15, and May 17 at the Dominican Sisters of Mission San Jose Chapel, 43326 Mission Circle, Fremont. For more information call 510.657.2468.

**37<sup>th</sup> Annual African American Celebration Series** will be held Jan. 19-Feb. 17 at St. Columba Catholic Church, 6401 San Pablo Ave, Oakland. Our theme this year is “Called to Follow...Called to Worship...Called to Lead.” Come and celebrate with us at one of our liturgies: Saturday 4 p.m., Sunday 8 a.m. or 10:30 a.m. We have an esteemed line-up of speakers:

Dr. Toinette Eugene – PhD in Religion and Society (Jan 19/20)

Fr. Kwame Assenyoh – The Catholic Community of Pleasanton (Jan 26/27)

Dr. C. Vanessa White – Catholic Theological Union (Feb 02/03)

Fr. Bryan Massingale – Fordham University (Feb 09/10)

Rev. Michael-Ray Mathews – Deputy Director at Faith in Action formerly PICO California (Feb 16/17)

We welcome you to share in the M. Roger Holland Experience Gospel Choir workshop Wednesday, Feb. 13 to Friday, Feb. 1, 7-9 p.m. each evening; Saturday, Feb. 16 from 9:30 a.m. to 12:15 p.m., followed by lunch in the parish hall; and the multi-congregation Gospel Choir performance on Sunday, Feb. 17 at 10:30 a.m. Mass. For more information regarding this celebration, please contact the church office at (510) 654-7600.

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## JOB OPENINGS

### **Director of Marketing and Communications, Lumen Christi Academies**

The Lumen Christi Academies of the Diocese of Oakland are searching for a Director of Marketing and Communications. The Director will be charged to create and communicate a compelling story about Lumen Christi Academies (LCA), which supports the efforts to increase admissions applications and donor contributions. Under the guidance of the Executive Director and in collaboration with the academies principals the Director will create, lead, plan, direct and implement innovative strategies for all marketing and communications on behalf of the Lumen Christi Academies (LCA) in order to raise LCA’s visibility, advance its brand, and articulate clear messaging to internal and external stakeholders including donors, students, parents, faculty and staff, alumni, community groups, neighbors, media outlets and other target audiences. In

addition, the Director will oversee and actively participate in the creation, design, budget and production of all LCA network publications and will collaborate on development efforts to ensure the marketing and communication activities are aligned with the development strategy. The Director will coordinate all advertising, publicity and public relations and may serve as an LCA spokesperson when so designated by the Executive Director.

Candidate must possess outstanding spoken, written and editorial skills and have well-versed knowledge of the principles of marketing and communications and fluency in using and measuring social media effectively. Must be able to create print materials using Photoshop, InDesign, or another comparable layout software. Possess a BA/BS degree from an accredited college or university in a field related to marketing and communications; an advanced degree is preferred. Have five (5) to seven (7) years of increased leadership experience in marketing and communications, preferably in an independent school or other non-profit organization. For a complete job description [click here](#).

**To apply please submit resume and letter of intent to:**

Gloria Espinoza

Associate Director, HR

[gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org)

**Position open until filled. First review of applications will be January 31, 2019.**

#### **Treasurer's assistant, Franciscan Friars, Oakland**

Franciscan Friars of Ca in Oakland is looking for a part-time assistant to work three to four days, 16-20 hours a week. Hours are flexible which makes this job perfect for a college student, or someone just looking for part time work. Duties include but not limited to: Data entry and maintaining data base, producing monthly billing, faxing and light mail correspondence, filing, and other miscellaneous duties. Will train but must know basic typing and computer skills. Some knowledge in Microsoft Word and Excel. Starting pay \$17.00/hour. For more information please call Reyna Piña-Lupian at (510) 536 3722 x106.

#### **Principal, St. Francis of Assisi Catholic School, Concord**

St. Francis of Assisi Catholic School is a K through 8<sup>th</sup> grade school located in the city of Concord in Alameda County serving the cities of Concord, Pleasant Hill and surrounding cities. St. Francis of Assisi School enrolls 270 students with a maximum capacity of 370 students, with a professional staff of 30 and is fully accredited by WCEA/WASC with before and after school Extended Care. Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The school serves a diverse community; Spanish-speaking skills and familiarity with Hispanic culture would be very helpful. The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity, and academic program are a must. St. Francis of Assisi School has supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement.

**Send Letter of Intent and Application by Jan. 31, 2019 to:**

Gloria Espinoza at [gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org) or mail to:  
Department of Human Resources  
Diocese of Oakland  
2121 Harrison Street, Suite 100  
Oakland, CA 94612  
510-893-4711

**Principal, St. Joseph Elementary, Alameda**

Saint Joseph Elementary School, a TK through Eighth Grade Catholic elementary school, who prides itself on educating the whole child, is located in the city of Alameda in Alameda County serving the cities of Alameda and the San Francisco Bay Area. Saint Joseph Elementary School enrolls 252 students with a maximum capacity of 320 students, employs a professional staff of 26 and is a fully accredited school by the WCEA/WASC. Saint Joseph Elementary School houses a before and after school Extended Care Program along with a strong after school enrichment offering. The school serves a diverse community that celebrates many different ethnicities. Saint Joseph Elementary School works closely with Saint Joseph Notre Dame High School and resides on the same campus. Candidates for principal must be active practicing Catholics, who possess a California Teaching Credential and a California Administrative Credential or are enrolled in an Administrative Credential Program, as well as have at least five years of experience, as an administrator or a teacher, in a Catholic school. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The successful candidate is expected to be an active member of the parish staff and a strong partner to the high school principal. Candidate must demonstrate excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity and a rigorous academic program. Saint Joseph Elementary School is a community supported by the Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement. **Send Letter of Intent and**

**Application by January 31, 2019 to:**

Gloria Espinoza at [gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org) ,  
Department of Human Resources  
Diocese of Oakland  
2121 Harrison Street, Suite 100  
Oakland, CA 94612  
510-893-4711

**Principal, Corpus Christi Catholic School, Piedmont**

Corpus Christi School is a K through 8<sup>th</sup> parish school located in the city of Piedmont in Alameda County serving the cities of Oakland and Piedmont. Corpus Christi School enrolls 260 students with a maximum capacity of 280 students, with a professional staff of 20 and is fully accredited by WCEA/WASC and offers an after school Extended Care Program. Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The school serves a

diverse community, therefore cultural sensitivity is helpful. The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic Identity, and rigorous academic program are a must. Corpus Christi School has supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short-Term Disability Insurance, and Retirement. **Send Letter of Intent and Application by January 25, 2019**, to: Gloria Espinoza at [gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org) or mail to:

Department of Human Resources  
Diocese of Oakland  
2121 Harrison Street, Suite 100  
Oakland, CA 94612  
510-893-4711

### **Pianist, St. Raymond of Peñafort, Dublin**

The St. Raymond of Peñafort parish in Dublin has an opening for a pianist at up to three weekend Masses, and possibly some weekly rehearsals. Applicants should be proficient in classical and contemporary musical styles, be experienced in playing Catholic Masses, and possess good sight reading skills. Familiarity with organ manual technique and registrations will also be helpful. Compensation will be made per event and in accordance with Liturgical Musician pay scales set by the Diocese of Oakland. Please contact Rob Lappa, Director of Music, at 925.574.7447 or [rlappa@st-raymond-dublin.org](mailto:rlappa@st-raymond-dublin.org) for more information.

### **Maintenance Support Staff, St. Bonaventure, Concord**

St. Bonaventure Parish is looking to hire a part-time Maintenance Support Staff person. This is a 16-24 hour a week position, 2-3 days a week including nights and weekends. The responsibilities include routine custodial work and event set-up and clean-up. This is a S-4 classification. For more information and a full job description visit: <https://www.stbonaventure.net/director-childrenaposs-faith-formation> or contact Christa Fairfield [cfairfield@stbonaventure.net](mailto:cfairfield@stbonaventure.net).

### **Food Server, San Damiano Retreat, Danville**

San Damiano Retreat in Danville is hiring a food server for up to 24 hours per week for the evening shift. Pay is \$12.50/hour. For more information and to apply, please call Janet Gardner at 925-837-9141 x 306.

### **Bookkeeper, Corpus Christi School, Piedmont**

Corpus Christi School is searching for a Bookkeeper responsible to the principal for accurate operation of the main bookkeeping duties for the school including related reports and responsibilities as required by the school, diocese, and government agencies. In the absence of the secretary the bookkeeper will answer the phone, give information as appropriate, and administer first aid when necessary. The bookkeeper is a support to the secretary in areas that are needed with the approval of the principal. Qualifications: Minimum of 5 years finance/accounting experience and experience with non-profit financial accounting; Experience forecasting, creating, and working within budgets; Ability to collaborate and communicate transparently with colleagues, principal, pastor and school community parents; Excellent written and oral communication skills; High level of personal and professional integrity and trustworthiness with a strong work ethic and the ability to work independently with minimal

direction; Advanced computer skills with particular knowledge in advanced applications, e.g. Microsoft Word, Excel, QuickBooks, Peachtree or other accounting software and knowledge of Google applications.

This is a year-round (12 months) non-exempt, part-time position of 25-30hrs per week. Salary is competitive and commensurate with experience and includes benefits. Click here for a complete job description. Please submit resume and cover letter to Katie Murphy, Principal, Corpus Christi School, Piedmont, at [kmurphy@csdo.org](mailto:kmurphy@csdo.org). Position open until filled.

**Cook/Cleaner, Our Lady of Grace Parish, Castro Valley**

Our Lady of Grace Parish is seeking a part-time cook and housekeeper, S-2 classification for the Rectory. It is a 10-12 hours, 2 days/week position. For more information and application, please contact the parish office at 510.537.0806.

**Catholic Funeral and Cemetery Services (CFCS)**

Catholic Funeral and Cemetery Services (CFCS) is seeking Managers, Sales Associates (Family Service Advisors), Funeral Directors (Family Service Directors), Funeral Assistants, Preparation Employees and Administrative Assistants. View all current openings:

<http://www.cfcsoakland.org/about-us/job-opportunities/>. If you, or someone you know, might be interested, please contact Bill Clark for more information -- [bclark@thinkhr.com](mailto:bclark@thinkhr.com).