



# The Weekly

March 18, 2019

A Chancery publication for the employees, parish staff, clergy and religious of the Diocese of Oakland. Please consider using the texts below to promote these events and programs in parishes.

To submit announcements to *The Weekly*, [click here](#)

## **Clergy Suitability for Ministry**

Article 13 of the Charter for the Protection of Children and Young People states that "When a priest or deacon, not incardinated in the diocese/eparchy, is to engage in ministry in the diocese/eparchy, regardless of the length of time, the evaluation of his background may be satisfied through a written attestation of suitability for ministry supplied by his proper ordinary/major superior to the diocese/eparchy." The letter is specific to the event happening in the receiving diocese – the celebration of sacraments, a retreat, a presentation, etc. These letters must come directly from the major superior or bishop. They cannot be carried by the visiting clergy, nor can we accept "celebret" cards sent or carried by the visiting clergy. The letter of suitability for ministry should be sent to Chancellor Steve Wilcox, 2121 Harrison St., Oakland 94612. If schedules do not allow the letter to be sent via postal mail, please email to [swilcox@oakdiocese.org](mailto:swilcox@oakdiocese.org) or call 510-267-8334.

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## CHANCERY NEWS

**Bishop's Appeal** This year's theme, *Rebuild My Church*, was the message Jesus Christ spoke to St. Francis. At first, Francis took the assignment literally, physically restoring the abandoned chapel at San Damiano. Later, he came to understand his mission in a more spiritual sense: to return the church to the radical simplicity of the Gospel, the spirit of poverty, and the image of Christ in the poor. Soon other people joined Francis in his life of poverty, dedicating their lives to the teachings of Christ and by doing so, "Rebuilding Christ's Church."

Bishop Barber's mission is to build up Christ's Church in the Diocese of Oakland by focusing on three pillars: the Sunday Mass experience; practicing spiritual and corporal works of mercy; and helping people become missionary disciples. For further information on this year's Bishop's Appeal and how to help, contact Giles Miller, Office for Mission Advancement, at 510 628-2156 or [gmillers@oakdiocese.org](mailto:gmillers@oakdiocese.org).

**NEW Welcome Giles Miller** - We're pleased to announce that Giles Miller has joined the diocese as Director of Major Gifts and Campaigns in the Office of Mission Advancement (OMA). Giles brings to us 20 years of non-profit experience, including Director of Alumni

Relations at his alma mater, St. Mary's College, Catholic Charities San Francisco, the East Bay Community Foundation and, most recently, Catholic Relief Services. He's a parishioner at Christ the King in Pleasant Hill. Giles can be reached at 510 628-2156 and at [gmler@oakdiocese.org](mailto:gmler@oakdiocese.org)

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## EVENTS, CONCERTS & ACADEMIC PROGRAMS

Join Passionists Father Tom Bonacci for the St. Bonaventure parish mission on “**Hospitality and Discipleship: The Greatest among You Serves.**” Father Bonacci is the director of the Interfaith Peace Project and noted for his scriptural scholarship and engaging presentations. The retreat is March 18-20, at both 10 a.m. and 7 p.m. (different sessions in morning and evening; morning session begins with 9 a.m. Mass). St. Bonaventure Catholic Community, 5562 Clayton Road, Concord, CA 94521. For more information contact [gcattalini@stbonaventure.net](mailto:gcattalini@stbonaventure.net).

**NEW** Chanticleer “**Spacious Skies**” concert dedicated to the memory of Rev. Paul Minnihan. On March 20 at 7:30 p.m. St. Augustine Church, 3999 Bernal Ave., Pleasanton, will host a celebration of American music by the acclaimed, Grammy Award-winning Chanticleer choral group. Father Paul, who passed away Feb. 24, was instrumental in bringing Chanticleer to the Pleasanton Catholic Community. Chanticleer is known around the world as “an orchestra of voices” for the seamless blend of its twelve male voices ranging from countertenor to bass and its original interpretations of vocal literature, from Renaissance to jazz, and from gospel to venturesome new music. For more information on this special event <https://www.catholicsofpleasanton.org/news-and-events.html>

**Ska Amen** Enjoy a night of praise and worship with **SkaAmen** on March 23, 6:30-8:30 p.m. at Bishop O'Dowd Theatre, 9500 Stearns Way, Oakland. The evening will be bi-lingual and is open to all ages. There will be time for reflection, prayer and praise to our Lord. No need to register, just show up and enjoy the night, donations accepted at the door. Ven is disfruta de Una Noche de Alabanza. La noche será bilingüe y abierta a todas las edades. Abra un momento de reflexión, oración y alabanza. No necesitas registraste, simplemente llega ese día y disfruta de la noche. Donaciones serán aceptadas en la puerta.

**NEW** St. Mary's Cathedral, San Francisco, Sunday afternoon concerts. All concerts begin at 4 p.m. at the Cathedral, 1111 Gough St. (at Geary) in San Francisco, and are open to the public. A free will offering will be requested at the door. There is ample free parking at the Cathedral.

**March 24:** Polyphonics, the Cal Poly concert choir, under the direction of Scott Glysson

**March 31:** The Munich Trio: Friedrich Ebelmann (Germany), Bassoon; Rebecca Rust, Cello; and Monica Chew, Piano. Works by Schiffelholz, Shostakovich, and Glinka

**April 7:** Lyle Sheffler, Classical Guitar

**April 14:** Thomas Mellan, Organ, and Espen Aas, Clarinet. Works by Webern, Bach, Berg, and Liszt

**April 21:** Jeanette Wilkin Tietze, Piano

**April 28:** David Ball (Orange, CA), Organ

**Walking on Holy Ground with your Dominican Sisters**, a two-part series, will be held April 28 and May 5, 2-4 p.m. both days, at the Dominican Center - 43326 Mission Circle (entrance off

Mission Tierra) in Fremont. A free will offering will be taken. Register by April 25 at <http://bit.ly/2019HolyGround> or call 510-933-6360.

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## RETREATS and LITURGIES

**San Damiano Retreat Center**, 710 Highland Dr., 925-837-9141, ext. 315  
[katerik@sandamiano.org](mailto:katerik@sandamiano.org), [SanDamiano.org](http://SanDamiano.org) offers the following programs:

- March 19 – April 9 (Tuesdays):** Spring Book Series “The Soul’s Slow Ripening: 12 Celtic Practices for Seeking the Sacred” by Christine Valters-Painter led by Kathy Miranda
- March 20 - April 10 (Wednesdays):** Lenten Taizé Prayer, 7-8p.m.
- March 21 – April 11 (Thursdays):** “Facing the Love of God” Lenten Contemplative Prayer with Sr. Celeste Crine OSF & Fr. Rusty Shaughnessy OFM 7-8 p.m.
- March 23 - April 13 (Saturdays):** Lenten Stations of the Cross with Jan Stegner, 9:30– 10:30 a.m.
- March 29 – 31:** Lenten Retreat: “All Shall Be Well” A Retreat with the Revelations of Julian of Norwich with Veronica Mary Rolf
- April 5-7: LifeSHIFT: Work & The Christian Journey** with Thomas Bachhuber & Jim Briggs
- April 5-7: “Calling All First Responders” Retreat** with Jim Christy
- NEW April 18-21: Holy Week Retreat** with Father Rusty Shaughnessy and San Damiano staff
- NEW April 28-May 2: Free Spring Working Retreat** with Father Rusty Shaughnessy and Janet Gardner

Dominican Sisters of Mission San Jose Center for Education & Spirituality, 43326 Mission Circle (entrance off Mission Tierra) Fremont, present:

- The Aramaic Beatitudes**, presented by Sr. Rebecca Shinas, OP: two part series March 19 and 25, 7-8:30 p.m. \$20 each session. Register by March 16 at <http://bit.ly/2019Aramaic>
- Saint Joseph – In His Own Words – Mark Price as Saint Joseph:** March 24, 2-4 p.m. Free will offering. Register by March 20 <http://bit.ly/2019StJoseph>
- Stations of the Cross for Seniors** with S. Mary Mark Schoenstein, OP: March 29, April 5 and April 12, 2:30 p.m.
- HAITI: Symphony of Hope, presented by Sr. Mary Sean, OP:** April 6, 10 a.m. -2 p.m. \$20; please also bring a lunch. Register by March 26 at <http://bit.ly/2019Haiti>  
This event also honors Sr. Stella Marie Goodpasture, O.P., "Giant for Justice," for her 60+ years of tireless, passionate work for social justice.
- Enneagram and Self-Discovery** Workshop/Retreat: April 27, 9 a.m.-3:30 p.m. Registration fee of \$50 includes lunch and materials. Register by April 22 at <http://bit.ly/2019Enneagram>

For more info on these programs, call 510-933-6360

**Taizé - Prayer around the Cross** will be offered from 8-9 p.m. on May 17 at the Dominican Sisters of Mission San Jose Chapel, 43326 Mission Circle, Fremont. For more information call 510.657.2468.

**“Life on Fire,” Santa Maria Parish Mission**, March 16-20, will feature Father Stan Fortuna, CFR. Father Fortuna will preach at all Masses on March 16-17. Sessions on Monday-Wednesday begin with Mass at 10 a.m. Monday’s evening session at 7:30 p.m. is for women, Tuesday, 7:30 p.m. for men, and the closing session on Wednesday, 7:30 p.m. is open to all. Visit [www.SantaMariaOrinda.com](http://www.SantaMariaOrinda.com) for details.

### **Building Bridges in A Polarized World, Balancing Action and Contemplation**

Looking to find positive ways to minister in our polarized world? Join Father Bob Jalbert, MM, Deacon Matt Dulka and Carolyn Trumble on retreat to pray and reflect on how to balance contemplation and action to become an effective bridge building missionary disciple. We will spend time with reflections, sharing and in personal prayer and contemplation. The retreat opens April 26 at 5 p.m. and concludes April 28 at 1 p.m. For more information contact Carolyn Trumble at 650-386-4440 or [ctrumble@maryknoll.org](mailto:ctrumble@maryknoll.org). Suggested donation is \$100 and includes individual rooms for the weekend, meals and retreat. Visit <https://conta.cc/2XMM8wc> to register.

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## **VOLUNTEER OPPORTUNITIES**

**NEW FACE Gala volunteers needed!** The 41<sup>st</sup> annual Family Aid Catholic Education (FACE) Gala will be held April 6 at the Blackhawk Auto Museum. We are thrilled to play host to old friends and new as we fundraise to provide tuition assistance to students who attend Catholic schools in our diocese. Volunteers are crucial to the success of this major fundraising effort. Please consider supporting our efforts by helping with guest registration, check-out or the silent auction. For more information or to sign up, contact Terrye Howze at [thowze@oakdiocese.org](mailto:thowze@oakdiocese.org) or Dima Goncalves at [dgoncalves@oakdiocese.org](mailto:dgoncalves@oakdiocese.org)

**Commuter Escorts needed for CRDLS students!** Cristo Rey De La Salle East Bay High School St. Elizabeth Campus is a diverse, Lasallian Catholic learning community that educates young people to become men and women of faith, purpose and service. A rigorous and personalized college prep curriculum integrated with a corporate work study experience prepares students of limited economic means to succeed in college and life. Volunteers agree to accompany student associates between school and job sites in San Francisco, Oakland and the East Bay on BART or other public transit. Complete orientation and training provided, as is FREE public transit fare. LiveScan background check (cost covered by program) is required. Morning (7:30 – 9:00 a.m.) and afternoon (4:00 – 5:30 p.m.) shifts are available. For further information, contact Neal Gutierrez at 209-596-0095 or [ngutierrez@crstoreydelasalle.org](mailto:ngutierrez@crstoreydelasalle.org)

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## **JOB OPENINGS**

### **Principal, St. Joseph, Pinole**

St. Joseph Catholic School is a K through 8<sup>th</sup> grade school serving the cities of Pinole, Hercules, El Sobrante and the surrounding areas. The school enrolls 266 students with a maximum capacity of 320 students, with a professional staff of 32, including teachers and support staff, and is fully accredited by WCEA/WASC with before and after school Extended Care.

Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as assume responsibility for the day-to-day administration. The school serves a diverse community.

The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity and academic program are a must. St. Joseph School has a supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents.

Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement.

**Send Letter of Intent and Application by March 31, 2019 to:**

Department of Human Resources

Diocese of Oakland

2121 Harrison Street, Suite 100

Oakland, CA 94612, Tel 510-893-4711 Fax 510-763-8055

**Principal, St. Joseph, Fremont**

St. Joseph Catholic School is a TK through 8<sup>th</sup> grade school serving the cities of Fremont, Union City, Milpitas and Newark. The school enrolls 240 students with a maximum capacity of 300 students, with a professional staff of 37 and is fully accredited by WCEA/WASC with before and after school Extended Care.

Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as assume responsibility for the day-to-day administration.

The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity and academic program are a must. St. Joseph School has supportive Pastor, Faculty and Staff, School Board and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short-Term Disability Insurance, and Retirement.

**Send Letter of Intent and Application by March 31, 2019 to:**

Gloria Espinoza

Department of Human Resources

Diocese of Oakland

2121 Harrison Street, Suite 100, Oakland, CA 94612

Tel 510-893-4711 Fax 510-763-8055

### **Administrative Assistant, US-China Catholic Association, Berkeley**

The US-China Catholic Association (USCCA) is a small nonprofit that maintains ties between the Catholic communities in China and the U.S. The USCCA hosts conferences, study tours in China, speaking events, a newsletter, member services, and mission appeals in parishes across the country. The USCCA seeks a part-time administrative assistant who can work with the executive director on the following:

- oversee of select programs, as determined in consultation with the executive director
- monitor USCCA program email inbox(es) and respond on behalf of the USCCA
- maintain relationships with a wide range of constituents, from board members to priests and sisters to journalists to scholars and community service groups
- assist in event promotion and planning
- coordinate other staff

Salary information: Hourly wage, \$18 to \$22 / hour to start, based on experience and skillset.

Time commitment per week: 15 hours or more (depending up the responsibilities agreed upon).

Could evolve into a full-time position. Hours are extremely flexible. Office location is Berkeley; most tasks can be accomplished online or remotely. Position begins: Immediately

More information can be found at <https://tinyurl.com/USCCAAdmin>.

**To apply please submit letter of intent, one reference, and a brief resume to:**

Fr. Michael Agliardo

Executive Director

[director@uscatholicchina.org](mailto:director@uscatholicchina.org)

(510) 900-2015

1646 Addison Street, Berkeley, CA 94703

### **Catholic Campaign for Human Development Internship, Oakland**

The diocesan Catholic Campaign for Human Development (CCHD) office is seeking a part-time, paid intern to assist the CCHD Diocesan Coordinator, the Parish Solidarity Initiative Coordinator and the PSI diocesan team in implementing the Parish Solidarity Initiative (PSI) program. The purpose of the initiative is to animate Catholic parishioners to put their faith into action by becoming involved in social ministry, both charitable and social justice activities on a local and global level. The CCHD Intern will work with the PSI Coordinator and the diocesan team to train teams in participating parishes in Catholic Social Teaching and provide them spiritual formation, leadership and organizing skills to enable them to engage their fellow parishioners. Special focus will be given to forming new leaders from among young adult and immigrant parishioners. The intern will also assist parishes in connecting with organizations that offer activities in which the parishes can participate. The internship runs from September 2019 to May 2020. Deadline to apply is March 29. For more information, please see the full internship announcement at [www.cchdeastbay.org](http://www.cchdeastbay.org).

### **Donor Relations Coordinator, Franciscan Friars, Oakland**

The Province of Saint Barbara, located in Oakland, has an immediate opening for a full-time Donor Relations Coordinator to perform administrative duties related to the cultivation, solicitation, and stewardship of current and prospective donors, including donor communication, data management, and gift acknowledgement. This is an important position that requires an ability to work well under limited supervision and to be extremely organized. The successful candidate will possess excellent written and verbal communication skills, attention to detail, and competence with Microsoft Office and Donor Perfect or similar donor database. Salary is

competitive and will be commensurate with experience and qualifications. The Franciscan Friars are an Equal Opportunity Employer, and we welcome and encourage applications from people from all walks of life. The Franciscan Friars, Province of St. Barbara, proclaim the Gospel of Jesus Christ in the Franciscan tradition through ministries that serve the poor, marginalized, and those spiritually in need of God. Through the ministries of our Province we provide food, shelter, counseling, healing, spiritual direction, education and a connection for the people of God. We do this through the charism of St. Francis of Assisi and our values of prayer, fraternity, joy and service. Please send a current resume along with a personal cover letter in PDF format stating the reasons why you are interested in and qualified for this position to: [tjohnston@sbofm.org](mailto:tjohnston@sbofm.org). Complete job description available upon request.

**Development Assistant, Diocese of Oakland Office for Mission Advancement, Oakland**

The Development Assistant reports to the Major Gifts Officer and will be responsible for supporting parish and corporate campaigns in Contra Costa and Alameda Counties. The role will involve database management, gift processing, and producing gift acknowledgement letters. Proficiency in Microsoft Office Suite and Blackbaud Raisers Edge is necessary. For a complete job description [click here](#). This is a full-time, temporary and non-benefitted position. After review there is a possibility of this position transitioning to a regular hire. Please submit resume and cover letter to Gloria Espinoza at [gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org).

**Catholic Funeral and Cemetery Services (CFCS)**

Catholic Funeral and Cemetery Services (CFCS) is seeking Managers, Sales Associates (Family Service Advisors), Funeral Directors (Family Service Directors), Funeral Assistants, Preparation Employees and Administrative Assistants. View all current openings:

<http://www.cfcsoakland.org/about-us/job-opportunities/>. If you, or someone you know, might be interested, please contact Bill Clark for more information -- [bclark@thinkhr.com](mailto:bclark@thinkhr.com).

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