



The Weekly

March 25, 2019

A Chancery publication for the employees, parish staff, clergy and religious of the Diocese of Oakland. Please consider using the texts below to promote these events and programs in parishes.

To submit announcements to *The Weekly*, [click here](#)

Clergy Suitability for Ministry

Article 13 of the Charter for the Protection of Children and Young People states that "When a priest or deacon, not incardinated in the diocese/eparchy, is to engage in ministry in the diocese/eparchy, regardless of the length of time, the evaluation of his background may be satisfied through a written attestation of suitability for ministry supplied by his proper ordinary/major superior to the diocese/eparchy." The letter is specific to the event happening in the receiving diocese – the celebration of sacraments, a retreat, a presentation, etc. These letters must come directly from the major superior or bishop. They cannot be carried by the visiting clergy, nor can we accept "celebret" cards sent or carried by the visiting clergy. The letter of suitability for ministry should be sent to Chancellor Steve Wilcox, 2121 Harrison St., Oakland 94612. If schedules do not allow the letter to be sent via postal mail, please email to swilcox@oakdiocese.org or call 510-267-8334.

CHANCERY NEWS

NEW Annual Chrism Mass: Thursday, April 11, 6:30 p.m.

Please consider the following as a bulletin announcement:

All are invited to the Chrism Mass, celebrated April 11, 6:30 p.m. at Cathedral of Christ the Light. This liturgy, celebrated by Bishop Michael C. Barber, SJ, unites the diocese in recalling the gifts of the priesthood and the Eucharist. The Oil of the Sick and the Oil of the Catechumens are blessed and the Sacred Chrism is consecrated at this time. These holy oils impact the lives of those who are preparing to enter into the Church, those who are ill, and all preparing for confirmation and holy orders. In a sign of unity and fidelity, the priests of the diocese concelebrate the Mass with our bishop and recommit themselves to their priestly ministry.

NEW Request for faculty to Confirm

A reminder to all priests who will be celebrating the sacraments of initiation this Easter, that those priests holding diocesan faculties can confirm the following:

- Those persons who have attained the use of reason and are already validly baptized in a non-Catholic Christian church when they are received into full communion with the Church; and
- Those who have attained the use of reason and whom they baptize in the same ceremony.

The faculty to confirm all others, such as those Catholics who were baptized as infants and, as adults, are asking for confirmation, must be requested from the Chancellor's office. The Chancellor asks for a list of the names of those for whom you are asking the faculty to confirm, which will be forwarded to Bishop Barber for his approval. Please send your request for confirmation faculties to Chancellor Stephen A. Wilcox, as soon as possible so letters can be generated and sent out to you well in advance of need. By mail, please send your request to the Chancery Office; by email, please send to jgarcia@oakdiocese.org; by fax to 510.496.7253. If you have any questions regarding this, please contact Father Bich Nguyen at bnguyen@oakdiocese.org or 510-267-8330.

NEW Bishop's Appeal

Thank you to all the parishes who have already promoted this year's appeal via print and pulpit announcements. Gifts have begun to arrive at the Chancery. The appeal brochures, posters and manuals will be mailed this week. The individualized appeal letters will be mailed to home addresses over the next five to seven business days. Please contact Giles Miller, Office for Mission Advancement, at 510 628-2156 or gmliller@oakdiocese.org if you have questions.

EVENTS, CONCERTS & ACADEMIC PROGRAMS

St. Mary's Cathedral, San Francisco, Sunday afternoon concerts. All concerts begin at 4 p.m. at the Cathedral, 1111 Gough St. (at Geary) in San Francisco, and are open to the public. A free will offering will be requested at the door. There is ample free parking at the Cathedral.

March 31: The Munich Trio: Friedrich Ebelmann (Germany), Bassoon; Rebecca Rust, Cello; and Monica Chew, Piano. Works by Schifflholz, Shostakovich, and Glinka

April 7: Lyle Sheffler, Classical Guitar

April 14: Thomas Mellan, Organ, and Espen Aas, Clarinet. Works by Webern, Bach, Berg, and Liszt

April 21: Jeanette Wilkin Tietze, Piano

April 28: David Ball (Orange, CA), Organ

Walking on Holy Ground with your Dominican Sisters, a two-part series, will be held April 28 and May 5, 2-4 p.m. both days, at the Dominican Center - 43326 Mission Circle (entrance off Mission Tierra) in Fremont. A free will offering will be taken. Register by April 25 at <http://bit.ly/2019HolyGround> or call 510-933-6360.

RETREATS and LITURGIES

NEW Rachel's Vineyard is a safe place to renew, rebuild and redeem hearts broken by abortion. The weekend offers a supportive and non-judgmental environment to transform the pain of the past into love and hope. Women, men and couples are encouraged to attend. The retreat will be held in Danville and is provided by our diocese in collaboration with the Diocese of Stockton. For retreat details, contact: Gloria Malsonado at afterthechoice@oakdioadmin.org or 510-485-2574, or Kim Fuentes at kfuentes@stocktondiocese.org or 209-465-5433.

San Damiano Retreat Center, 710 Highland Dr., 925-837-9141, ext. 315
katerik@sandamiano.org, SanDamiano.org offers the following programs:

- March 26 – April 9 (Tuesdays):** Spring Book Series “The Soul’s Slow Ripening: 12 Celtic Practices for Seeking the Sacred” by Christine Valters-Painter led by Kathy Miranda
- March 27 - April 10 (Wednesdays):** Lenten Taizé Prayer, 7-8p.m.
- March 28 – April 11 (Thursdays):** “Facing the Love of God” Lenten Contemplative Prayer with Sr. Celeste Crine OSF & Fr. Rusty Shaughnessy OFM 7-8 p.m.
- March 30 - April 13 (Saturdays):** Lenten Stations of the Cross with Jan Stegner, 9:30– 10:30 a.m.
- March 29 – 31:** Lenten Retreat: “All Shall Be Well” A Retreat with the Revelations of Julian of Norwich with Veronica Mary Rolf
- April 5-7: LifeSHIFT: Work & The Christian Journey** with Thomas Bachhuber & Jim Briggs
- April 5-7: “Calling All First Responders” Retreat** with Jim Christy
- April 18-21: Holy Week Retreat** with Father Rusty Shaughnessy and San Damiano staff
- April 28-May 2: Free Spring Working Retreat** with Father Rusty Shaughnessy and Janet Gardner

Dominican Sisters of Mission San Jose Center for Education & Spirituality, 43326 Mission Circle (entrance off Mission Tierra) Fremont, present:

- The Aramaic Beatitudes**, presented by Sr. Rebecca Shinas, OP: second of two-part series March 25, 7-8:30 p.m. \$20 for the session. Register at <http://bit.ly/2019Aramaic>
- Stations of the Cross for Seniors** with S. Mary Mark Schoenstein, OP: March 29, April 5 and April 12, 2:30 p.m.
- HAITI: Symphony of Hope, presented by Sr. Mary Sean, OP:** April 6, 10 a.m. -2 p.m. \$20; please also bring a lunch. Register by March 26 at <http://bit.ly/2019Haiti>
This event also honors Sr. Stella Marie Goodpasture, O.P., "Giant for Justice," for her 60+ years of tireless, passionate work for social justice.
- Enneagram and Self-Discovery** Workshop/Retreat: April 27, 9 a.m.-3:30 p.m. Registration fee of \$50 includes lunch and materials. Register by April 22 at <http://bit.ly/2019Enneagram>

For more info on these programs, call 510-933-6360

Taizé - Prayer around the Cross will be offered from 8-9 p.m. on May 17 at the Dominican Sisters of Mission San Jose Chapel, 43326 Mission Circle, Fremont. For more information call 510.657.2468.

Building Bridges in A Polarized World, Balancing Action and Contemplation

Looking to find positive ways to minister in our polarized world? Join Father Bob Jalbert, MM, Deacon Matt Dulka and Carolyn Trumble on retreat to pray and reflect on how to balance contemplation and action to become an effective bridge building missionary disciple. We will spend time with reflections, sharing and in personal prayer and contemplation. The retreat opens April 26 at 5 p.m. and concludes April 28 at 1 p.m. For more information contact Carolyn Trumble at 650-386-4440 or ctrumble@maryknoll.org. Suggested donation is \$100 and includes individual rooms for the weekend, meals and retreat. Visit <https://conta.cc/2XMM8wc> to register.

VOLUNTEER OPPORTUNITIES

FACE Gala volunteers needed! The 41st annual Family Aid Catholic Education (FACE) Gala will be held April 6 at the Blackhawk Auto Museum. We are thrilled to play host to old friends and new as we fundraise to provide tuition assistance to students who attend Catholic schools in our diocese. Volunteers are crucial to the success of this major fundraising effort. Please consider supporting our efforts by helping with guest registration, check-out or the silent auction. For more information or to sign up, contact Terrye Howze at thowze@oakdiocese.org or Dima Goncalves at dgoncalves@oakdiocese.org

Commuter Escorts needed for CRDLS students! Cristo Rey De La Salle East Bay High School St. Elizabeth Campus is a diverse, Lasallian Catholic learning community that educates young people to become men and women of faith, purpose and service. A rigorous and personalized college prep curriculum integrated with a corporate work study experience prepares students of limited economic means to succeed in college and life. Volunteers agree to accompany student associates between school and job sites in San Francisco, Oakland and the East Bay on BART or other public transit. Complete orientation and training provided, as is FREE public transit fare. LiveScan background check (cost covered by program) is required. Morning (7:30 – 9:00 a.m.) and afternoon (4:00 – 5:30 p.m.) shifts are available. For further information, contact Neal Gutierrez at 209-596-0095 or ngutierrez@crstoreydelasalle.org

JOB OPENINGS

NEW Pianist, St. Columba Church, Oakland

St. Columba Church is looking for a pianist to play for the choir for their 10:30 a.m. Mass. They would work directly with the Music Director and provide musical accompaniment for Sunday Mass and possibly other programs at the church. St. Columba is a Catholic community with a focus on African-American spirituality and worship. The qualified pianist must be flexible in a variety of musical styles such as traditional, Gospel and contemporary music. They must also be able to sight read music, transpose keys, have some improvisation skills and provide accompaniment on the piano. If you feel you meet the qualifications of this position or know of a musician who meets them, please contact us at 510-654-7600.

Principal, St. Joseph, Pinole

St. Joseph Catholic School is a K through 8th grade school serving the cities of Pinole, Hercules, El Sobrante and the surrounding areas. The school enrolls 266 students with a maximum capacity of 320 students, with a professional staff of 32, including teachers and support staff, and is fully accredited by WCEA/WASC with before and after school Extended Care.

Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as assume responsibility for the day-to-day administration. The school serves a diverse community.

The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity and academic program are a must. St. Joseph School has a supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents.

Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement.

Send Letter of Intent and Application by March 31, 2019 to:

Department of Human Resources
Diocese of Oakland
2121 Harrison Street, Suite 100
Oakland, CA 94612, Tel 510-893-4711 Fax 510-763-8055

Principal, St. Joseph, Fremont

St. Joseph Catholic School is a TK through 8th grade school serving the cities of Fremont, Union City, Milpitas and Newark. The school enrolls 240 students with a maximum capacity of 300 students, with a professional staff of 37 and is fully accredited by WCEA/WASC with before and after school Extended Care.

Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as assume responsibility for the day-to-day administration.

The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity and academic program are a must. St. Joseph School has supportive Pastor, Faculty and Staff, School Board and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short-Term Disability Insurance, and Retirement.

Send Letter of Intent and Application by March 31, 2019 to:

Gloria Espinoza
Department of Human Resources
Diocese of Oakland
2121 Harrison Street, Suite 100, Oakland, CA 94612
Tel 510-893-4711 Fax 510-763-8055

Administrative Assistant, US-China Catholic Association, Berkeley

The US-China Catholic Association (USCCA) is a small nonprofit that maintains ties between the Catholic communities in China and the U.S. The USCCA hosts conferences, study tours in China, speaking events, a newsletter, member services, and mission appeals in parishes across

the country. The USCCA seeks a part-time administrative assistant who can work with the executive director on the following:

- oversee of select programs, as determined in consultation with the executive director
- monitor USCCA program email inbox(es) and respond on behalf of the USCCA
- maintain relationships with a wide range of constituents, from board members to priests and sisters to journalists to scholars and community service groups
- assist in event promotion and planning
- coordinate other staff

Salary information: Hourly wage, \$18 to \$22 / hour to start, based on experience and skillset.

Time commitment per week: 15 hours or more (depending up the responsibilities agreed upon).

Could evolve into a full-time position. Hours are extremely flexible. Office location is Berkeley; most tasks can be accomplished online or remotely. Position begins: Immediately

More information can be found at <https://tinyurl.com/USCCAAdmin>.

To apply please submit letter of intent, one reference, and a brief resume to:

Fr. Michael Agliardo

Executive Director

director@uscatholicchina.org

(510) 900-2015

1646 Addison Street, Berkeley, CA 94703

Catholic Campaign for Human Development Internship, Oakland

The diocesan Catholic Campaign for Human Development (CCHD) office is seeking a part-time, paid intern to assist the CCHD Diocesan Coordinator, the Parish Solidarity Initiative Coordinator and the PSI diocesan team in implementing the Parish Solidarity Initiative (PSI) program. The purpose of the initiative is to animate Catholic parishioners to put their faith into action by becoming involved in social ministry, both charitable and social justice activities on a local and global level. The CCHD Intern will work with the PSI Coordinator and the diocesan team to train teams in participating parishes in Catholic Social Teaching and provide them spiritual formation, leadership and organizing skills to enable them to engage their fellow parishioners. Special focus will be given to forming new leaders from among young adult and immigrant parishioners. The intern will also assist parishes in connecting with organizations that offer activities in which the parishes can participate. The internship runs from September 2019 to May 2020. Deadline to apply is March 29. For more information, please see the full internship announcement at www.cchdeastbay.org.

Donor Relations Coordinator, Franciscan Friars, Oakland

The Province of Saint Barbara, located in Oakland, has an immediate opening for a full-time Donor Relations Coordinator to perform administrative duties related to the cultivation, solicitation, and stewardship of current and prospective donors, including donor communication, data management, and gift acknowledgement. This is an important position that requires an ability to work well under limited supervision and to be extremely organized. The successful candidate will possess excellent written and verbal communication skills, attention to detail, and competence with Microsoft Office and Donor Perfect or similar donor database. Salary is competitive and will be commensurate with experience and qualifications. The Franciscan Friars are an Equal Opportunity Employer, and we welcome and encourage applications from people from all walks of life. The Franciscan Friars, Province of St. Barbara, proclaim the Gospel of Jesus Christ in the Franciscan tradition through ministries that serve the poor, marginalized, and those

spiritually in need of God. Through the ministries of our Province we provide food, shelter, counseling, healing, spiritual direction, education and a connection for the people of God. We do this through the charism of St. Francis of Assisi and our values of prayer, fraternity, joy and service. Please send a current resume along with a personal cover letter in PDF format stating the reasons why you are interested in and qualified for this position to: tjohnston@sbofm.org. Complete job description available upon request.

Catholic Funeral and Cemetery Services (CFCS)

Catholic Funeral and Cemetery Services (CFCS) is seeking Managers, Sales Associates (Family Service Advisors), Funeral Directors (Family Service Directors), Funeral Assistants, Preparation Employees and Administrative Assistants. View all current openings:

<http://www.cfcsoakland.org/about-us/job-opportunities/>. If you, or someone you know, might be interested, please contact Bill Clark for more information -- bclark@thinkhr.com.

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