



Safe Environment – Diocese of Oakland
School Audit Document

Due in the SE office NO LATER THAN November 1st - dbitz@oakdiocese.org or fax: 510-419-0774

Signature of Principal Required

All new employees and volunteers must train on Virtus prior to beginning work. Everyone must retrain in Safe Environment every 3 years.

School: _____ City: _____

Safe Environment Coordinator: _____

OF LAY EMPLOYEES: _____ ARE ALL EMPLOYEES LIVE SCANNED & TRAINED _____

OF FACULTY (PRESIDENT, PRINCIPALS, TEACHERS ONLY) _____

OF EMPLOYEES (INCLUDE CLASSROOM ASSISTANTS HERE) _____

OF SCHOOL VOLUNTEERS PRINTED: _____ # NON PRINTED VOLUNTEERS _____

All of the above have been trained and background screened. Any volunteer who comes into contact with the children must be live scanned and cleared and run through the Megan's law database. Those without child contact are run through Megan's Law ONLY. Clearance dates are to be retained in the Virtus Database on the individuals training profile.

Principal Signature: _____ Date: _____

of Students enrolled _____

Safe Environment Curriculum used _____

**** BENZIGER FAMILY LIFE SERIES IS AN APPROVED SAFE ENVIRONMENT CURRICULUM**

ALL STUDENTS MUST BE TRAINED ANNUALLY IN SAFE ENVIRONMENT

****COMPLETION OF TRAINING REQUIRED NO LATER THAN DECEMBER 1.**

CURRICULUM IS REPORTED ON THE VIRTUS PLATFORM.